

# **CLAYTON-LE-WOODS PARISH COUNCIL**

**FINANCE STAFFING AND BUILDINGS COMMITTEE MEETING  
ON WEDNESDAY 9<sup>TH</sup> OCTOBER 2019 AT 7.00PM  
AT CHORLEY BUSINESS CENTRE, EUXTON**

## **AGENDA**

- 1. APOLOGIES**
- 2. DECLARATION OF INTEREST**
- 3. TO APPROVE THE MINUTES OF THE MEETING HELD ON 5<sup>TH</sup> SEPTEMBER 2019**
- 4. MATTERS ARISING**
- 5. LENGTHSMEN OVERPAYMENT UPDATE**
- 6. CIL FUNDING**
  - Funding Update
  - Leonora Carrington Information Board (£750)
- 7. EXTERNAL AUDIT REPORT 2018/19**
- 8. BANK RECONCILIATION**

Report on 2<sup>nd</sup> Quarter 2019
- 9. PURCHASE OF ACCOUNTANCY SYSTEM**
  - Scribe (£873 + VAT)
  - Xero
  - Sage (£1,100)
  - AvantEdge IT Systems
  - QuickBooks
- 10. DATE OF NEXT MEETING**

The proposed date for the next FSB committee meeting is to be arranged.